

# Off-Campus Lunch

JCP school board has approved the off-Campus Lunch Policy that allows principals to determine off-campus lunch provisions eligible for only **seniors**. The following guidelines have been established for Jordan Christian Prep. It is important that parents and students understand the expectations and rules governing off-campus lunch privileges. Your signatures will indicate that you have reviewed and discussed these regulations and are fully aware of the liability associated with this privilege.

1. Parents and the student must have the application notarized by a certified notary, scan, and email the completed application to Mike.jcpnation@gmail.com
2. Payment of **\$25.00** must be paid in full
3. Only students who have earned the required credits to be classified seniors for the upcoming school year may apply.
4. All fines and fees must be cleared **before** applying for off-campus lunch privileges. Students with outstanding financial obligations will be denied.
5. **Students with off-campus lunch privileges will not take students off campus who are not authorized to leave. This includes other juniors and seniors who have not been granted permission or who do not have valid off-campus ID pass .**
6. Students with off-campus lunch privileges will return to school for the remainder of the school day. Note: If a student becomes ill while off campus, **a parent/guardian must call the Attendance Office (863) 207-7319 to properly check the student out.** The student must present a parent's note to the Attendance Office upon return to school. Failure to check out properly will be treated as skipping.
7. Students with off-campus lunch privileges will maintain an acceptable conduct record in accordance with the policies of the Jordan Christian Prep.
8. Students with off-campus lunch privileges will return to class on time. **Excessive tardies and absences will result in a revoked lunch pass.**
9. Students with off-campus lunch privileges and their parents/guardians are responsible for where students go for lunch and for transportation.
10. **Students with off-campus lunch privileges when returning to school may not purchase food to be brought back to other students.**
11. **No outside food is allowed in the building.** Students with off-campus lunch privileges must consume their in their lunch room it may not go to the class room

12. Students exercising off-campus lunch privileges must have their Off-Campus Lunch Pass in their possession at all times. The Pass must be presented to the school secretary officer each time the privilege is exercised.
13. Students exercising off-campus lunch privileges are not allowed to visit other school campuses while off campus during lunch.
14. **The school assumes no extra liability for any accident or injury incurred in the exercise of this permit.**
15. **Students with off-campus lunch privileges must remain in good academic standing in order to maintain off-campus lunch privileges. Any student whose GPA falls below 2.0 during a marking period may have his/her lunch pass suspended. The privilege will be reinstated the following marking period if the GPA rises to 2.0 or more.**
16. Students exercising off-campus lunch privileges should exit and return through the entrance at Charlotte Road , the first left after Old Winter Haven Rd.
17. Students exercising off-campus lunch privileges should exit the school building through the main entrance of the school only. Students are not allowed to exit the building through side doors or any other doors other than those at the main entrance of the building.
18. Students exercising off-campus lunch privileges should leave campus at the beginning of their assigned lunch periods. Loitering in the parking lot is prohibited. Students leave the parking lot immediately upon dismissal for lunch and report to the building immediately upon returning to school. Students who arrive late should report to the Attendance Office for a tardy pass.
19. Students will be required to pay the \$10 replacement fee in the event that the original pass is lost.

## Off Campus Pass Policy Infractions and Consequences

The following are infractions that will result in a revoked or suspended off-campus lunch pass:

- Loaning off-campus pass to another student
- Borrowing the off-campus pass of another student
- Forgery of Parent/Guardian signature
- Excessive tardies or unexcused absences
- Poor academic performance
- Driving students without off-campus privileges off campus
- Driving and parking violations

- Violation of the JCP Code of Student Conduct
- Producing or using counterfeit or non-school issued off-campus lunch passes
- **Bringing food back onto the school campus for another student**
- Failure to adhere to policies outlined in this document

Violation of Policy	Consequence
1st Offense	Loss of privileges for 1 week
2nd Offense	Loss of privileges for 2 weeks
3rd Offense	Loss of privileges for remainder of the semester or school year

The authorization and decision for a student to operate a motor vehicle during the lunch period rests entirely with the parent/guardian of the student. Jordan Christian Prepatroy and its employee are not liable for any claim, action, loss, or damage that may arise as a result of a student either operating or being a passenger in a motor vehicle during the lunch period.

Students exercising off-campus lunch privileges are subject to rules of student conduct applicable during the regular school day. The abuse of any of these provisions may result in a suspended or terminated off-campus lunch permit and/or other disciplinary consequences.

**\*\*Parents and the student must have this application notarized by a certified notary, scan, and email the completed application to Mike.jcpnation@gmail.com**

**We have read and understand the Off-Campus Lunch Policies and we grant our son/daughter permission to leave the school campus for lunch.**

\_\_\_\_\_  
**Parent signature and date**

\_\_\_\_\_  
**Parent Print and date**

**I have read and understand the Off-Campus Lunch Policies and agree to the stated Conditions.**

\_\_\_\_\_  
**Student signature and date**

\_\_\_\_\_  
**Student Print and date**

State of Florida ; County of \_\_\_\_\_.  
I, \_\_\_\_\_, a Notary Public for said County and State, do hereby certify that \_\_\_\_\_ and \_\_\_\_\_ personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public and date Exp. Date (Official Seal)